



Welcome.



[Placeholder for recipient name and address]

Personal account managers

Expanded product assortment

Flexible payment options

On-site consultation

Professional services

Dear

I really enjoyed connecting with you today. My goal is to help you find the right technology for your business.

Here's just a small sample of what Howard Technology Solutions is doing to help businesses just like yours:

- Access to an inventory of over 300,000 products designed to meet the demands of business.
- Business-trained associates available to address your technology issues online, or by phone.
- Installation, training, and 24/7 technical support from Howard Technology Support.
- Needs-assessment technology evaluations.

We can work with all your business technology—computers, printers, displays, networking, accessories, you name it.

If there's any way I can assist you—with a question, a quote, or an onsite evaluation—please don't hesitate to contact me. Thank you again for your time and consideration.

Let's get to work.



[Placeholder for signature and contact information]